

# Public Document Pack

Legal and Democratic Services



**To: All Members of the Audit, Crime & Disorder and Scrutiny Committee**

Dear Councillor

**AUDIT, CRIME & DISORDER AND SCRUTINY COMMITTEE - THURSDAY, 19TH NOVEMBER, 2020 , <https://attendee.gotowebinar.com/register/4806809059918188813>**

Please find attached the following document for the meeting of the Audit, Crime & Disorder and Scrutiny Committee to be held on Thursday, 19th November, 2020.

1. **SUPPLEMENTARY INFORMATION: COMMITTEE PRESENTATION** (Pages 3 - 24)

The presentation to be given at the meeting of the Audit, Crime & Disorder and Scrutiny Committee on 19 November 2020.

For further information, please contact Democratic Services, [democraticservices@epsom-ewell.gov.uk](mailto:democraticservices@epsom-ewell.gov.uk) or 01372 732000

Yours sincerely

A handwritten signature in black ink, appearing to read "K. Beldan".

Chief Executive

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# **Audit, Crime & Disorder and Scrutiny Committee Meeting**

**19 November 2020**

# Audit, Crime & Disorder and Scrutiny Committee

- Cllr Steve Bridger (Chair)
- Cllr Steven McCormick (Vice Chair)
- Cllr Arthur Abdulin
- Cllr Nigel Collin
- Cllr Liz Frost
- Cllr Rob Geleit
- Cllr David Gulland
- Cllr Colin Keane
- Cllr Phil Neale
- Cllr Alan Sursham

# Format of meeting

- Coronavirus pandemic means the ability to hold Local Authority Committee Meetings at the Council's Town Hall has been severely restricted
- *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*, now allows a Local Authority to hold a Committee Meeting or a meeting of Council, remotely and for Members to be able to vote remotely
- The public and the press will be able see and hear the Committee on the live stream
- In the event of any technical issue which prevents the meeting from being broadcast, which cannot be resolved, the Committee Meeting will be reconvened and notice of the new date will be put on the Council's Website

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## Item 1

### Question Time

To take any questions from members of the public.

## **Declarations of Interest**

Members are asked to declare the existence and nature of any Disclosable Pecuniary Interests in respect of any item of business to be considered at the meeting.

## Item 3

### Minutes of Previous Meeting

The Committee is asked to confirm as a true record the Minutes of the Meeting of the Committee held on 6 February 2020 and Special Meeting of the Committee held on 17 September 2020 and to authorise the Chair to sign them.



## Item 4

### Internal Audit Plan 2020-21

This report introduces the Internal Audit Plan and Charter for 2020/21.

## Item 4 Internal Audit Plan 2020/2021

The Committee is asked to:

- (1) endorse the Internal Audit Plan for 2020/21 as set out at Appendix 1;
- (2) approve the Internal Audit Charter 2020/21 as set out at Appendix 2.

## Item 5

### Internal Audit Progress Report

This report summarises progress against the Internal Audit Plan and informs the Committee of the latest External Quality Assessment of Southern Internal Audit Partnership.

## Item 5 Internal Audit Progress report

The Committee is asked to:

- (1) receive the internal audit progress report from Southern Internal Audit Partnership attached at Appendix 1;
- (2) note the findings of the External Quality Assessment of Southern Internal Audit Partnership attached at Appendix 2.

## Item 6

### **Annual Report on the use of RIPA powers**

To report on the Council's activities relating to surveillance under the Regulation of Investigatory Powers Act 2000 for 2019.

## **Item 6    Annual Report on the use of RIPA powers**

The Committee is asked to:

- (1) note the annual report of the Council's use of its RIPA powers;
- (2) note the Council's "Policy & Guidance on Lawful Surveillance" will be brought back to this Committee following the conclusion of the current Inspection by the Investigatory Powers Commissioner's Office.



## Item 7

# Risk Management Framework Annual Report

This report enables the Committee to meet its responsibilities for monitoring the development of the Council's risk management arrangements.

## **Item 7     Risk Management Framework Annual Report**

The Committee is asked to:

- (1) consider the arrangements in place for risk management as outlined in the report;
- (2) review the Leadership Risk Register and determine if there are any risks they wish to raise with the Leadership Team.



## Item 8

### **Corporate Plan: 2019 to 2020 Year End Performance and Target Overview 2020 to 2021**

This report provides the end of year status of the Key Priority Targets 2019/20 and presents the Key Priority Targets for 2020/21, the first year of the new corporate plan 2020 to 2024.

## **Item 8      Corporate Plan: 2019 to 2020 Year End Performance and Target Overview 2020 to 2021**

The Committee is asked to:

- (1) consider the Key Priority Targets, End of Year Position 2019/20, set out at Appendix 1.
- (2) note the Key Priority Targets for 2020/21 set out at Appendix 2.

## Item 9

### Annual report 2019/20

This report presents the Annual Report of the Audit, Crime & Disorder and Scrutiny Committee for 2019/20 and draft work programme 2020/21.

## Item 9    Annual Report 2019/20

The Committee is asked to:

- (1)    approve the Annual Report 2019/20 attached at Appendix 1    and to present the Annual Report to the next meeting of Council;
- (2)    agree the draft work programme 2020/21 attached at Appendix 2.

## **Delegated Decisions**

The findings of an independent review of delegated decisions made between 1<sup>st</sup> January 2020 and 31<sup>st</sup> July 2020.

## Item 10 Delegated Decisions

The Committee is asked to:

- (1) note the report at Appendix 1.



## **Date of Next Meeting**

4 February 2021 at 7.30pm

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